

# Lavon Planning & Zoning Commission Meeting



June 28, 2011

## I. MEETING CALLED TO ORDER AT 7:09 P.M. BY CHAIRMAN SMITH

Members Present:	Seat One	Ernest Cody
	Seat Two	David Barnhart
	Chairman	Trey Smith
Members Absent:	Seat Four	Bill Bonney
	Seat Five	Peter Hacking
Staff Present:	City Manager	Mike Jones
	City Secretary	Linda Ardis
Council Present:		Deborah Nabors

## II. CHAIRMAN SMITH TO LEAD THE COMMISSION AND VISITORS IN THE PLEDGE OF ALLEGIANCE

Chairman Smith led the P&Z Commission in the Pledge of Allegiance.

## III. INVOCATION

Chairman Smith led the Invocation.

## IV. ITEMS OF INTEREST/P&Z COMMISSIONS COMMUNICATIONS

**Members of Planning & Zoning Commission have the opportunity to notify others of community events, functions and other activities. There will also be an opportunity to briefly comment on P&Z Commission business, City operations, projects and other items coming before the Planning & Zoning Commission.**

City Council Member Nabors encouraged everyone to go to the web under [lavonareachamber.org](http://lavonareachamber.org) and see all the local events scheduled for the 4<sup>th</sup> of July.

## V. CONSENT AGENDA

A. Planning & Zoning Commission to consider and act on approval of the Consent Agenda:

None

## VI. PUBLIC RECOGNITION

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None

## VII. CITIZENS' COMMENTS

Citizens discuss matters not on the agenda and who have not previously expressed to the Commission or City Hall a desire to discuss such matters. The only response from the Commission can be to request these items to be placed on a future agenda for action.

None

## VIII. ITEMS FOR DISCUSSION

None

## IX. ITEMS FOR CONSIDERATION AND ACTION

- A. Planning & Zoning Commission to Consider and Act on formalizing the Methods of Communication. (Hacking/Smith)

Commissioner Chairman Smith tabled the item.

- B. Planning & Zoning Commission to Consider and Act on future meeting dates. (Barnhart)

**Motion:** Commissioner Barnhart, "I move the Planning & Zoning Commission meet the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month at 7:00 p.m."

**Second:** Commissioner Cody

**In Favor:** Commissioner Cody, Commissioner Barnhart and Commissioner Smith

**Opposed:** None

**Motion:** Passed

- C. Planning & Zoning Commission to Consider and Act on Application for Variance at 840 Lake Ridge Drive for accessory building. (Ardis)

The Commissioners determined there were no utility easements involved.

**Motion:** Commissioner Barnhart, "I move we accept the variance application conditional upon a written statement from the adjoining neighbor stating that they are ok with the building being within 5 feet of the property line."

**Second:** Commissioner Cody

**In Favor:** Commissioner Cody, Commissioner Barnhart and Commissioner Smith

**Opposed:** None

**Motion:** Passed

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- D. Planning & Zoning Commission to Consider and Act on Application for Variance at 616 Main Street for sign. (Ardis)

The Commissioners decided that the property at 616 Main Street is a continuing non-conforming use property and as such does not need a variance.

**Motion:** Commissioner Barnhart, "I make a motion that we recognize this property as a continuing non-conforming use that includes a sign, noting that the current sign does not meet our current Sign Ordinance guidelines."

**Second:** Commissioner Smith

**In Favor:** Commissioner Cody, Commissioner Barnhart and Commissioner Smith

**Opposed:** None

**Motion:** Passed

- E. Planning & Zoning Commission to Consider and Act on renewal of expiring terms of Commissioners Smith, Cody and Hacking. (Smith)

**Motion:** Commissioner Smith, "I move we recommend the renewal of Commissioners Smith and Cody."

**Second:** Commissioner Barnhart

**In Favor:** Commissioner Cody, Commissioner Barnhart and Commissioner Smith

**Opposed:** None

**Motion:** Passed

- F. Planning & Zoning Commission to Consider and Act on Comprehensive Plan. (Smith)

Commissioner Barnhart told the Commissioners that the working drafts that were included in the packets was not the correct ones. He will send the current ones by email to the City Secretary so they can be approved in an upcoming meeting.

## X. SETTING FUTURE MEETINGS AND AGENDAS

Planning & Zoning Commission members and staff may request items be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the City Secretary.

1. Discussion of attendance requirements
2. Discussion with applicants to replace vacancy of Place 5 on P & Z Board
3. Consider and act on recommendation to replace vacancy on P & Z Board

## XI. TREY SMITH TO ADJOURN PLANNING & ZONING COMMISSION MEETING

# Lavon Planning & Zoning Commission Meeting



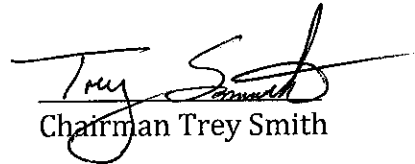
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3. Consider and act on recommendation to replace vacancy on P & Z Board


## XI. TREY SMITH TO ADJOURN PLANNING & ZONING COMMISSION MEETING

Commissioner Smith adjourned the Planning & Zoning Meeting at 9:03 p.m.

Duly passed and approved on this 9<sup>th</sup> day of August, 2011.

  
Chairman Trey Smith

Attest:

  
Linda Ardis, City Secretary