



# Lavon Planning & Zoning Commission Meeting Minutes September 24, 2013

## I. MEETING CALLED TO ORDER AT 7:14 P.M. BY CHAIRMAN SMITH

Members Present:   Seat One                               Ernest Cody  
                          Seat Three                              Trey Smith, Chairman  
                          Seat Four                                 Bill Bonney

Members Absent:    Seat Two                              David Barnhart, Vice Chair  
                          Seat Five                                David Rosenquist

Staff Present:      City Secretary                     Chris Wess

Legal Representative: None

Council Present: None

Commission and  
Board Members: None

Visitors:            1

There was a Quorum Present.

## II. CHAIRMAN SMITH LEAD THE COMMISSION AND VISITORS IN THE PLEDGE OF ALLEGIANCE

## III. INVOCATION

Chairman Smith led the Invocation.

## IV. ITEMS OF INTEREST AND COMMUNICATIONS

City Secretary Wess stated National Night Out will be on October 1<sup>st</sup> and the Police Department will be going to various neighborhoods to visit with Citizens.

## V. CITIZENS' COMMENTS

None

## VI. ITEMS FOR CONSIDERATION AND ACTION

- A. Planning & Zoning Commission to Consider and Act on procedures for amending and adopting the Comprehensive Plan. (Cody) Chairman Smith stated that Commissioner Cody emailed the latest update on the project. He confirmed the only change to Revision 1.1 would be to make the very last item change from 28<sup>th</sup> to 27<sup>th</sup>.

**Motion:** Commissioner Bonney moved to accept the procedures for amending and adopting the Comprehensive Plan, which is Revision 1.1, with the change of the 28<sup>th</sup> to the 27<sup>th</sup> which would make the plan Revision 1.2.

**Second:** Chairman Smith

**In favor:** Chairman Smith, Commissioners Cody and Bonney

**Opposed:** None



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**Motion:** Carries

Chairman Smith stated the Comprehensive Plan needs to be sent to the City Council.

- B. Planning & Zoning Commission to Consider and Act on Comprehensive Plan Elements. (Smith) City Secretary Wess stated she is in the process of writing an Ordinance to change the items that need to be changed on the Comprehensive Plan. She said at the same time the Plan Development Standards will be submitted to find out what kind of notice will be needed for the Public Hearing. She had a question about the future land use map. Chairman Smith stated there are some updates that will be added to the map such as a key and Zoning. The Commissioners' and the City Secretary discussed what should be included in the map and the changes that need to be considered. Commissioner Cody wanted to know if the City should contact the utilities to see what is available for industrial use. Chairman Smith stated they did have a round table discussion with EDC about what sites are available, and which ones would be the best fit for an industrial site. Chairman Smith stated no action taken on item B. Chairman Smith had a request to discuss item B again. Commissioner Cody had some questions about the future land use map and what has to be done to get the information needed for the map. The Commissioners' discussed who they would need to contact to get the information. Chairman Smith closed item B again.
- C. Planning & Zoning Commission to Consider and Act on updating the Proposed City of Lavon Zoning Ordinance. (Rosenquist) Chairman Smith relayed that Commissioner Rosenquist was on the road and all his work is here. The Commissioners are waiting on an updated Matrix. He confirmed that this is the next top priority and it needs to be addressed in the next couple months. Chairman Smith said no action would be taken on item C.

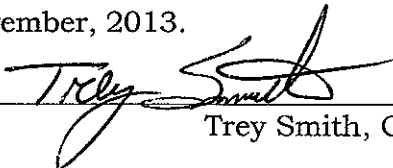
## VII. SETTING FUTURE MEETINGS AND AGENDA

Chairman Smith stated they need the future land use map and zoning map as a part of Comprehensive Plan Elements.

## VIII. PRESIDING OFFICER TO AJOURN PLANNING & ZONING COMMISSION MEETING

Commissioner Smith adjourned the Planning & Zoning Meeting at 7:57 p.m.

Duly passed and approved on this 12<sup>th</sup> day of November, 2013.

  
Trey Smith, Chairman

Attest:

  
Chris Wess, City Secretary