



## Lavon Parks & Recreation Board Regular Meeting Minutes March 4, 2013

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**I.** Chairperson Bodwell called the meeting to order at 7:02 p.m.

In attendance:

Seat One: Mike Gulino

Seat Two: Jason Bunting

Seat Three: Melissa Nakamura

Seat Four: Bradley Tiegs

Seat Five: Joan Aquatero - Vice Chairperson

Chairperson: Council Liaison Jenny Bodwell

Other Boards: Council Member David Hawkins

Staff Members: City Secretary Chris Wess, Chief of Operations Mike Jones

Visitors: none

Absent: First Alternate: Justin Wheeler

**II. Chairperson Bodwell led the Board, Visitors and Staff in the Pledge of Allegiance and Chief of Operations Jones led the Invocation.**

**III. Items of Interest/Board Communication**

None

**IV. Citizens Comments**

None

**V. ITEM FOR DISCUSSION**

**A.** Board to Discuss update on Community Center activities and information (Aquatero)

Vice Chairperson Aquatero related that her quilting group had material donated to them and that they were making service quilts for the police department and fire department. She went on to add that the fire department would be doing free blood pressure checks on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month. Also, starting in April, she stated that there would be line dancing at 10:00 a.m. on Thursdays. She also had someone lined up to do basic beading.



## Lavon Parks & Recreation Board Regular Meeting Minutes March 4, 2013

She explained that Wendy's was offering to do a fund raiser by donating 10% of their sales during a certain block of time.

- B. Board to Discuss update on Lavon Easter Egg Hunt (Bodwell)  
Chairperson Bodwell related that she had talked to Community I.S.D.'s Superintendent and he was allowing her to pass out flyers for the Easter Egg Hunt in the schools. She stated that she had advertised for donations on her facebook page and had collected 350 eggs with candy. Different ideas were discussed about what could be sold and how money could be made at the fund raiser.
- C. This item was skipped until later in the meeting

### VI. ITEMS FOR CONSIDERATION AND ACTION

- D. Board to Consider and Act on the completed 2013 RFP for the Lavon City Park (Bodwell)  
Chairperson Bodwell stated that a retainer, lien release, and engineering plans were added. There were questions about who designed and owns the plans for the pavilion. It was also discussed the need to have a purchase order or requisition form for purchases.

**Motion:** Board Member Nakamura made a motion for the Board to approve Item D contingent upon clarification between Lone Star Steel and Eagle National Steel.

**Second:** Member Tiegs

**In Favor:** Vice Chairperson Aquatero, Members Bunting, Nakamura, Tiegs and Gulino

**Opposed:** None

- A. Board to Consider and Act on the structure of Phase Two Park Equipment Research Proposals (Bodwell)  
Chairperson Bodwell asked how the Board wanted to get information regarding park equipment. Council Member Nakamura suggested that 2 members work together and present 3 ideas to the Board. Board Member Tiegs suggested giving the Board Members different websites to research.

**Motion:** Board Member Nakamura made a motion to allow Chairperson Bodwell and Board Member Tiegs to work together and e-mail everyone on the structure of Phase Two Park Research Proposals.

**Second:** Member Tiegs

**In Favor:** Vice Chairperson Aquatero, Members Bunting, Nakamura, Tiegs and Gulino

**Opposed:** None

**Motion Carries**



**Lavon Parks & Recreation Board Regular Meeting Minutes**  
**March 4, 2013**

---

- B. Board to Consider and Act on the scope of research details on Phase Two Park Equipment Proposals (Bodwell)

This item was tabled.

- C. Board to Consider and Act to approve Board Member Tiegs ability to research grant options for the Board's review (Tiegs)  
Board Member Tiegs stated that he wanted the option to research any grant that he comes across. He also mentioned that he was told that the Board was not tax exempt. City Secretary Wess offered to check on the Board falling under the City's tax umbrella. No action was taken

**V. ITEMS FOR DISCUSSION**

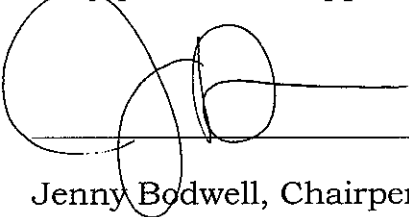
- C. Board to Discuss Phase One allocation of Park Equipment funds (Bodwell)  
Board Member Tiegs proposed having exercise equipment for children at the stations. Chairperson Bodwell suggested modular playground equipment. Equipment stations were approved by all. Board Member Tiegs suggested steel vs. wood for the equipment for the durability and that the Board buy the equipment locally. It was suggested that the Board research what the ADA requirements are for playgrounds.

**VII. BOARD TO SET FUTURE MEETINGS AND AGENDAS**

None

**VIII. Chairperson Bodwell adjourned the Park & Recreation Board Meeting at 8:40 p.m.**

Duly passed and approved on this 6 day of May, 2013.

  
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Jenny Bodwell, Chairperson

Attest:

  
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Chris Wess, City Secretary