



Lavon Parks & Recreation Board Special Meeting Minutes January 14, 2013

I. Chairperson Bodwell called the meeting to order at 7:05 p.m.

In attendance:

Seat One: Mike Gulino

Seat Two: Jason Bunting

Seat Three: Melissa Nakamura

Seat Four: Bradley Tieg

Seat Five: Joan Aquatero - Vice Chairperson

Chairperson: Council Liaison Jenny Bodwell

Other Boards: Council Member David Hawkins

Staff Members: City Secretary Chris Wess

Visitors: Tracey Wolf

Absent: First Alternate: Justin Wheeler

II. Chairperson Bodwell led the Board, Visitors and Staff in the Pledge of Allegiance and Board Member Nakamura led the Invocation.

III. Consent Items

- A. Minutes for the October 15, 2012 Meeting
- B. Minutes for the November 12, 2012 Meeting
- C. Minutes for the December 3, 2012 Meeting

Motion: Member Nakamura made a motion to approve minutes for the October 15th, November 12th and December 3rd, 2012 meetings.

Second: Member Tieg

In Favor: Vice – Chairperson Aquatero, Members Bunting, Nakamura, Tieg and Gulino

Opposed: None

Motion Carries



Lavon Parks & Recreation Board Special Meeting Minutes January 14, 2013

IV. ITEM FOR DISCUSSION

Board to discuss information gathered for the Wylie Park and Recreation Board. (Tiegs)

Member Tiegs related that Wylie Park and Rec. Board stated that they had participated in 6 or 7 projects with Collin County and that he went to Wylie to make contacts. Chairperson Bodwell explained that Wylie had received the same grant for walking trails that Lavon had received. Member Tiegs also went on to explain that Wylie stated that you must complete on project before applying for another grant.

V. ITEMS FOR CONSIDERATION AND ACTION

A. **Board to Consider and Act construction options for the Lavon City Park Project. (Bodwell)**

Chairperson Bodwell questioned if the project sign could be temporary during construction and then have a permanent sign once the project is completed. She stated that she would get with the County to get the details on that requirement. Chairperson Bodwell also stated that there was a need to look for an Ordinance that states that projects within the City require the bid process. The Board discussed options for different buildings and contractors. Concrete quotes were also discussed. Member Bunting, Council Member Hawkins and COO Jones would put together the bid package. Member Nakamura asked about warranties. Member Bunting answered that pre-fab structures were 10-20 years. Council Member Hawkins stated that scratch buildings are 1 year. Member Gulino stated that he supported having a turn-key solution so that the contractor would be responsible for overseeing the project as opposed to the staff having to oversee it. Member Tiegs questioned if we had someone who had the expertise to put together a bid package. Member Gulino asked if the bid package had to specify a certain building or could the contractor offer a better building for less money. He felt that the package would need to add downspouts and gutters. Chairperson Bodwell added that Polygon was a buy board member and could offer a 5% discount but that it would need to get subcontractors for concrete and installation. Member Nakamura felt that the Board needed to look at other pre-fab buildings.

Motion: Vice Chairperson Aquatero made a motion for the Board to accept a turnkey operation and use a pre-fab building with the bidding process to be discussed.

Vice Chairperson Aquatero rescinded her motion

Motion: Member Tiegs made a motion to designate Council Member Hawkins to construct a bid package with all the options discussed tonight.

Second: Member Gulino

Chairperson Aquatero felt that the Board still needed to discuss a turnkey operation. Member Tiegs felt that the project needed to be completed in phases. Member Bunting felt that the bid package needed to include the entire project together with the park equipment.

Member Tiegs rescinded his motion

Motion: At 8:55 p.m., Member Bunting made a motion to extend the meeting to 9:10 p.m.



**Lavon Parks & Recreation Board Special Meeting Minutes
January 14, 2013**

Second: Vice Chairperson Aquatero

In Favor: Vice Chairperson Aquatero, Members Bunting, Nakamura, Tiegs and Gulino

Opposed: None

Motion Carries

Motion: Member Bunting made a motion to allow Council Member Hawkins to do a turnkey bid package for the pavilion and trails only.

Second: Member Tiegs

In Favor: Vice Chairperson Aquatero, Members Bunting Tiegs and Gulino

Opposed: None

Abstained: Member Nakamura

Motion Carries

B. Board to Consider and Act on a Donation Campaign for the Lavon City Park (Bodwell)

Different ideas were discussed for raising money for the City Park. Vice Chairperson felt that the Board would need more than 2 months to get the donations. It was also asked where the upfront money would come from for some of the campaign ideas.

Motion: Member Tiegs made a motion to move forward with the Donation Campaign.

Second: Member Nakamura

In Favor: Vice Chairperson Aquatero, Members Bunting, Nakamura, Tiegs and Gulino

Opposed: None

Motion Carries

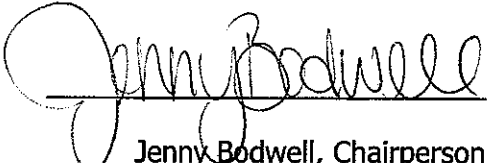
At this time, Council Member Hawkins and First Alternate Wheeler left the meeting.

V. BOARD TO SET FUTURE MEETINGS AND AGENDAS

None

VI. Chairperson Bodwell adjourned the Park & Recreation Board Meeting at 9:07 p.m.

Duly passed and approved on this 4th day of February, 2013.


Jenny Bodwell, Chairperson

Attest:



Chris Wess, City Secretary