



# Lavon Planning & Zoning Commission Meeting Minutes

PO Box 340 ~ 120 School Rd. Lavon, TX 75166

OF: 972-843-4220 ~ Fax: 972-843-0397

July 24, 2012

## I. MEETING CALLED TO ORDER AT 7:12 P.M. BY CHAIRMAN SMITH

Members Present: Seat One	Ernest Cody
Seat Two	David Barnhart
Chairman	Trey Smith
Seat Five	David Rosenquist
<del>Council Liaison</del>	<del>Deborah Nabors</del>

Members Absent: Seat Four Bill Bonney

Staff Present: City Manager	Mike Jones
Intake Clerk	Chris Wess

Council Present: <del>None</del> Council Liaison	Deborah Nabors
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Visitors: None

## II. CHAIRMAN SMITH LEAD THE COMMISSION AND VISITORS IN THE PLEDGE OF ALLEGIANCE

## III. INVOCATION

Chairman Smith led the Invocation.

## IV. ITEMS OF INTEREST AND COMMUNICATIONS

Council Liaison Nabors announced that the Chamber of Commerce meeting would be on August 2, 2012 at 11:30 a.m. at the Wylie Best Western Inn.

## V. CONSENT ITEMS

A. Planning & Zoning Commission to consider and act on approval of the Consent Agenda:

1. July 10, 2012 P & Z Meeting Minutes\*

Commissioner Barnhart asked about Jennifer Wolfe's title being the Intake Clerk. City Manager Jones explained the situation with the city secretary and that Jennifer Wolfe was standing in for Acting City Secretary, Laura Kennemer.

**Motion:** Commissioner Rosenquist made a motion to accept the minutes from the July 10, 2012 meeting.

**Second:** Commissioner Barnhart

**In Favor:** Chairman Smith, Commissioners Barnhart, Cody and Rosenquist

**Opposed:** None

**Motion:** Carries

## VI. CITIZENS' COMMENTS

None



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## VII. ITEMS FOR CONSIDERATION AND ACTION

- A. P&Z Commission to Consider and Act on Comprehensive Plan Elements. (Smith)

The Commission discussed the Parks and Recreation Element of the Comprehensive Plan. It has been formatted to match the other elements of the Plan.

**Motion:** Commissioner Barnhart made a motion to accept this and send it to the City Council for review – version 0.3

**Second:** Commissioner Rosenquist

**Discussion:** Commissioner Cody asked about the Corp. of Engineer property being within the city limits and the number of parks in the city. City Manager Jones explained that there are 4 parks in the City. He further stated that the parks that surround Lake Lavon are within the City of Wylie. There was also question about the difference between the designation of park and open space being maintenance. City Manager Jones suggested making the definition of open space being one that is not improved instead of maintained and cautioned about just discussing public parks.

Commissioner Barnhart withdrew his motion.

City Manager Jones suggested that the Parks and Recreation Board join a future meeting to discuss this element. Chairman Smith stated that the Commission was moving forward with no action taken.

- B. P&Z Commission to Consider and Act on updating the Proposed City of Lavon Zoning Ordinance. (Rosenquist)

It was suggested that a workshop be held specifically for working on this proposed ordinance and that comments about the ordinance be forwarded to Commissioner Rosenquist in order to be consolidated. Council Liaison Nabors suggested also copying the comments to City Manager Jones.

No action was taken.

- C. P&Z Commission to Consider and Act on approving a draft Ordinance for the Lavon Code of Regulations to include the Planning & Zoning Commission. (Barnhart)

City Manager Jones stated that on 3.3.1.1 (TLCG) should be (TLGC). Commissioner Barnhart stated that the revision date was wrong and should be 7/24/2012. City Manager Jones offered to make the corrections. Intake Clerk Wess questioned Item 3.3.1.2 (Commission Secretary) and if it could be worded similar to the Park and Recreation Board's Chapter. The Commission did not feel that, due to their high turnover rate, one of their members would be able to know all of the ins and outs of performing the job. No action was taken



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D. Planning and Zoning Commission to Consider and Act on approving recommendations to the City Council the appointment of Seats 2 & 4 on the Commission.

Council Liaison Nabors explained that she had already requested that this item be placed on the City Council agenda, but that this had not been formalized through the Commission. City Manager Jones was asked if a motion was necessary. His reply was that it never hurts to let the City Council know that this was something that the Commission wanted.

**Motion:** Chairman Smith made a motion to nominate David Barnhart and Bill Bonney to be reappointed to Seat 2 and Seat 4.

**Second:** Commissioner Cody

**In Favor:** Chairman Smith, Commissioners Cody and Rosenquist

**Opposed:** None

**Abstain:** Commissioner Barnhart

**Motion:** Carries

E. Planning and Zoning Commission to Consider and Act on approving recommendations to the City Council the appointment of the Chairman for the Commission.

Commissioner Barnhart stated that Chairman Smith has done an outstanding job.

**Motion:** Commissioner Barnhart made a motion to recommend Trey Smith as Chairman of the Commission.

**Second:** Commissioner Rosenquist

**In Favor:** Chairman Smith, Commissioners Barnhart, Cody and Rosenquist

**Opposed:** None

**Motion:** Carries

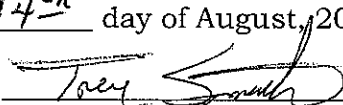
## VIII. SETTING FUTURE MEETINGS AND AGENDAS

Standing items under consider and action for the update of the City of Lavon Zoning Ordinance, Comprehensive Plan Elements and a draft of the Code of Regulations Ordinance for Consider and Action. Request from Paul Lemon of the EDCB for a joint meeting to locate areas for retail businesses.

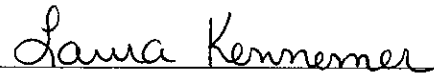
## IX. TREY SMITH TO ADJOURN PLANNING & ZONING COMMISSION MEETING

Commissioner Smith adjourned the Planning & Zoning Meeting at 8:17 p.m.

Duly passed and approved on this 14<sup>th</sup> day of August, 2012.

  
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Trey Smith, Chairman

Attest:

  
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Laura Kennemer, Acting City Secretary