

Lavon Planning & Zoning Commission



February 18, 2010

I. MEETING CALLED TO ORDER AT 7:05 P.M. BY TREY SMITH

Members Present:	Chairman	Trey Smith
	Seat Two	David Barnhart
	Seat Four	Bill Bonney
Members Absent:	Seat One	Kelly Keever
	Seat Five	Peter Hacking
Staff Present:	City Manager	Mike Jones
	City Secretary	Linda Ardis
Council Present:	Deborah Nabors	Place 2
	Norma Martin	Mayor

II. CHAIRMAN SMITH TO LEAD THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE

Chairman Smith led the City Council in the Pledge of Allegiance.

III. INVOCATION

Chairman Smith led the invocation.

IV. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS

Members of Planning & Zoning Commission have the opportunity to notify others of community events, functions and other activities. There will also be an opportunity to briefly comment on City Council business, City operations, projects and other items coming before the City Council and Planning & Zoning Commission.

Commissioner David Barnhart told the Commissioners that the first Lavon Chamber of Commerce Banquet will be held February 20th at the Swinging "D" Ranch. There will be live music, live and silent auctions and awards.

V. CONSENT AGENDA

A. Planning & Zoning Commission to consider and act on approval of the Consent Agenda:

Lavon Planning & Zoning Commission



February 18, 2010

1. February 4, 2010 Planning & Zoning Commission Meeting*

There was no discussion.

Motion: Commissioner Bonney "I make a motion to approve the February 4, 2010 Meeting Minutes as presented."

Second: Commissioner Barnhart

In Favor: Commissioners Barnhart, Bonney and Chairman Smith

Opposed: None

Abstained: None

Motion: Passed

VI. PUBLIC RECOGNITION

None

VII. CITIZENS' COMMENTS

Citizens, who wish to address the Council, may discuss matters not on the agenda and who have not previously expressed to the Council or City Hall a desire to discuss such matters. The only response from the Council can be to request these items to be placed on a future agenda for action.

VIII. PUBLIC HEARING

None

IX. ITEMS FOR DISCUSSION

A. Planning & Zoning Commission to discuss Comprehensive Plan.

Commissioner David Barnhart looked at the City of Lavon's Visions & Mission Statement in the Policy & Procedure Manual to determine if there would be anything the P & Z might want to incorporate in their Visions & Missions statement.

The Commissioners discussed the slogan "Lavon A Great Place to Live." City Manager Jones told them that it was not an official slogan because it had never been approved as such.

Commissioner Barnhart told the Commissioners that he would have the Vision part of the P & Z ready for review at the next meeting.

Lavon Planning & Zoning Commission



February 18, 2010

X. ITEMS FOR CONSIDERATION AND ACTION

- A. P & Z to consider and act on recommending action on amending Ordinance 2004-09-05.

The Commissioners discussed the proposed Silver Spring Senior Living development coming to Lavon and looked at the rendering of the center. They discussed the wording of the amendment and made suggestions. The Commissioners decided that the "Residential Uses: Age-restricted Multifamily housing for seniors at age 55 or over" should include "SUP" (special use permit) in case the senior living center is not built as proposed. The recommendation will go before the City Council on March 2nd.

Motion: Commissioner Bonney "I move that we accept this recommendation to amend Section 3.2.2 Residential Uses: Age-restricted Multifamily housing for seniors at age 55 or over with parenthesis (SUP)."

Second: Commissioner Barnhart

In Favor: Commissioners Barnhart, Bonney and Chairman Smith

Opposed: None

Abstained: None

Motion: Passed

- B. P & Z Commission to consider and act on formalizing methods of communication of documents and other material with the City Council.

Commissioner Hacking was absent from the meeting, and this was his element to bring before the Commissioners for their review. Commissioner Bonney handed out copies of a "Comprehensive Plan, Element Status Report" and a "Comprehensive Plan, Element Submittal Form" from a former Commission. He asked that a copy be sent to Commissioner Hacking.

City Manager Jones and the Commissioners discussed the importance of tracking elements of the Comprehensive Plan as they pass between the P & Z and the City Council.

Motion: Commissioner Barnhart "I make a motion to table Item X "B" the Commission considering and acting on formalizing methods of communication of documents and other material with the City Council."

Second: Commissioner Bonney

In Favor: Commissioners Barnhart, Bonney and Chairman Smith

Opposed: None

Lavon Planning & Zoning Commission



February 18, 2010

Abstained: None

Motion: Passed

C. P & Z to consider and act on recommending changes to the P & Z Ordinance.

The Commissioners discussed the amending of Section 2, Paragraph "D" and made the following motion:

Motion: Commissioner Bonney "I move we strike the words "and another as Vice-Chairman" from the first sentence of Section 2, Appointment of Members, Paragraph "D". Also, strike the words "or Vice Chairman" from both locations within the second sentence of Section 2, Appointment of Members, Paragraph "D". This section shall now read: "The City Council shall designate a member of the Commission as Chairman for the Planning & Zoning Commission at the first City Council meeting in June of each year, or as soon thereafter as is reasonable. The member shall hold the position of Chairman for a period of one year or until a new Chairman is designated by the City Council."

Second: Commissioner Barnhart

In Favor: Commissioners Barnhart, Bonney and Chairman Smith

Opposed: None

Abstained: None

Motion: Passed

The Commission discussed amending Section 2, by adding a new Paragraph "F".

Motion: Commissioner Barnhart "I make a motion that under Section 2, Appointment of Members, we add Paragraph "F" which shall say, "The Planning & Zoning Chairman shall select from the members of the Planning & Zoning Commission a Vice-Chairman and shall be seated as Vice Chairman upon approval of a majority vote of the Planning & Zoning Commission."

Second: Commissioner Bonney

In Favor: Commissioners Barnhart, Bonney and Chairman Smith

Opposed: None

Abstained: None

Motion: Passed

City Manager Jones told the Commissioners that he would volunteer his services to write the ordinance for submission. The Commissioners greatly appreciated his help.

XI. SETTING FUTURE MEETINGS AND AGENDAS

Lavon Planning & Zoning Commission



February 18, 2010


Planning & Zoning Commission members and staff may request items to be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the City Secretary.

1. Planning & Zoning Commission to discuss Comprehensive Plan
2. Planning & Zoning Commission to discuss Organizational Goals & Objectives and their congruency with the Comprehensive Plan
3. P & Z to consider and act on formalizing methods of communication of documents and other material with the City Council
4. P & Z to consider and act on recommending changes to the P & Z Ordinance

XII. CHAIRMAN TREY SMITH TO ADJOURN THE LAVON PLANNING & ZONING COMMISSION MEETING

Chairman Trey Smith adjourned the meeting at 8:08 p.m.

Duly passed and approved on this 18th day of March, 2010.


Chairman Trey Smith

Attest:


Linda Ardis, City Secretary