



# Lavon Economic Development Corporation Meeting Minutes

## August 25, 2014

**I. MEETING CALLED TO ORDER AT 7:01pm BY LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT**

Members Present:	Place One	Kay Wright
	Place Two	Chris Kane
	Place Three	Kent Hembree
	Place Four	Paul Crabtree
	Place Five	Charlie Allen
	Place Six	Paul Lemon
	Place Seven	David Piekarski

Staff Present:	Micki Hollien
Executive Director:	Pam Mundo
Consulting Firm:	Joe Mundo
Visitors	John Main, Mitch Herzog

Quorum is present

**II. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD WRIGHT LED THE ECONOMIC DEVELOPMENT CORPORATION IN THE PLEDGE OF ALLEGIANCE**

**III. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT, WRIGHT LED THE LAVON ECONOMIC DEVELOPMENT CORPORATION IN THE INVOCATION**

**IV. ITEMS OF INTEREST AND COMMUNICATION**

- *Aug 23<sup>rd</sup> Back to School Bash successful*
- *Aug 29<sup>th</sup> First Football game*
- *Oct 18<sup>th</sup> Chamber/ City Halloween festival*

**V. CONSENT AGENDA**

Approval of Aug 11, 2014 Minutes

- *Kane made motion accept*
- *Allen seconded the motion*
- *4 votes for - Allen, Kane, Lemon & Wright*
- *3 abstained, Crabtree, Hembree, Piekarski*
- *Motion carried*

**VI. PUBLIC RECOGNITION -none**



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VII. PUBLIC COMMENTS - none

VIII. ITEMS FOR DISCUSSION

**A. The Economic Development Corporation Board to Have a discussion with Mitch Herzog, owner of the property at 724 Main St.**

- *Property is 2.19 acres and was purchased by Herzog and other partners for commercial use*
- *Possibly a medical building with 2-3 offices (2,000 sq ft each)*
- *Discussed several options for connecting a sewer line*

**B. The Economic Development Corporation Board to Discuss distribution and promotion of the Lavon video via YouTube and other media and available avenues.**

- *Crabtree set up several accounts to view video to be manned eventually by Hollien*
- *Mundo sent out email with passwords*

**C. The Economic Development Corporation Board to discuss information to be presented to the P&Z at their 8-26-14 meeting. This to include the Thoroughfare Plan suggestions and the Land Use Model.**

*Present the P&Z with a handout from Mundo of the Thoroughfare Plan*

IX. **Budget Workshop**

**The Economic Development Corporation to convene into a budget workshop to prepare the 2014-15 Budget**

- *Two increases reflected on new budget were increases for consultant and admin staff to be presented to council*
- *A "public Hearing" proposed for budget projects so we can incorporate the projects planned for the year with the budget planning.*



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## X. ITEMS FOR CONSIDERATION AND ACTION

**A. The Economic Development Corporation to consider and act on proposed changes to the Lavon Business Park Sewer line with a possible expenditure of an additional \$8,000. John Main will address the board to bring us up to date on the Lavon Business Park Sewer project.**

*No action was taken*

**B. The Economic Development Corporation to consider and act on cost necessary to update the web site.**

*Marketing Alliance sent us a letter to update our website to be able to "add attachments" to reports for \$180. Hollien was asked to call them and accept the offer*

- *Crabtree made motion to go with update*
- *Piekarski seconded*
- *All in favor*
- *Motion carried*

**C. The Economic Development Corporation to consider and act on approving the 2014-2015 budget to send to the city council for approval.**

*Tabled*

## XI. SETTING FUTURE MEETINGS AND AGENDAS

**Economic Development Corporation Board members and staff may request items to be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Board Secretary.**

### **BOARD PRESIDENT TO ADJOURN ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AT 8:50pm**

Duly passed and approved on this 8 day of Sept, 2014

*C Kay Wright*

Kay Wright, Board President

Attest:

*Micki Hollien*

Micki Hollien, EDC Administrative Staff