



# Lavon Economic Development Corporation Meeting Minutes January 13, 2014

## **I. MEETING CALLED TO ORDER AT 7:03PM BY LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT**

Members Present: Place One Kay Wright  
Place Two Chris Kane  
Place Four Paul Crabtree  
Place Five Charlie Allen  
Place Six Paul Lemon  
Place Seven David Piekarski

Members Absent: Place Three Kent Hembree

Staff Present: Micki Hollien  
Executive Director: Pam Mundo  
Consulting Firm:  
Visitors present:  
Quorum is present.

## **II. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT WRIGHT LED THE ECONOMIC DEVELOPMENT CORPORATION IN THE PLEDGE OF ALLEGIANCE**

## **III. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT, WRIGHT LED THE LAVON ECONOMIC DEVELOPMENT CORPORATION IN THE INVOCATION**

## **IV. ITEMS OF INTEREST AND COMMUNICATION** Kevin Dudley resigned as Public Works Director

## **V. CONSENT AGENDA** Approval of Dec 9, 2013 Minutes

- *Piekarski made motion to accept minutes*
- *Lemon seconded the motion*
- *All in favor were Allen, Kane, Lemon, Piekarski, Wright*
- *Crabtree abstained*

*Motion carried*



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### VI. PUBLIC RECOGNITION

*None*

### VII. PUBLIC COMMENTS

Members of the public, who wish to address the Council, may discuss matters not on the agenda and who have not previously expressed to the Council or City Hall a desire to discuss such matters. The only Response from the Council can be to request these items to be placed on a future agenda for action.

*None*

### VIII. ITEMS FOR DISCUSSION

#### A. The Economic Development Corporation Board to discuss board financials

Approved as discussed

- *Piekarski made motion to accept the board financials as written*
- *Lemon seconded the motion*
- *All in favor were Allen, Crabtree, Kane, Lemon, Piekarski, Wright*
- *Crabtree abstained*
- *Vote was unanimous*

*Motion carried*

#### B. The Economic Development Corporation Board to discuss any updates to the M-Tex and Lavon Business Park annexations and economic development agreements with Lavon Business Parks and ongoing talks, including updates from the city council meetings

- Meeting with council on Dec 30<sup>th</sup> went smoothly, everything signed
- Attorneys must agree on "execution" date for project
- With sewer line going in property value can increase from \$1.00 per square ft to possibly \$8.00

### IX. ITEMS FOR CONSIDERATION AND ACTION



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## **A. Economic Development Corporation Board to consider and act on approving a new contract for Mundo & Associates for 2014**

Request that Mundo add to their annual agreement supplemental services to manage construction projects as "Project Manager" for those projects that the EDC funds to keep track of its progress and to assure cost containment. Pam Mundo agreed to provide, at the next meeting, a scope of services and cost estimate for the supplemental services to manage construction of the Lavon Business Park sewer line project.

- *Piekarski made motion to accept the annual contract as written*
- *Lemon seconded the motion*
- *All in favor were Allen, Crabtree, Kane, Lemon, Piekarski, Wright*
- *Vote was unanimous*

*Motion carried*

## **B. Economic Development Corporation Board to consider and act on items needed to process the financing for the sewer line for the John Main property**

- *Kane made motion to "table" discussion*
- *Allen seconded the motion*
- *All in favor were Allen, Crabtree, Kane, Lemon, Piekarski, Wright*
- *Vote was unanimous*

*Motion carried*

## **C. Economic Development Corporation Board to consider and act on financing ongoing renovations to City Hall**

Board discussed need for a management plan to determine rental costs, operation costs and reservation types and who will use the Community Center.



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- Kane agreed to ask the Mayor to attend a meeting to discuss these operational elements.
- Allen made motion to "table" discussion
- Piekarski seconded the motion
- All in favor were Allen, Crabtree, Kane, Lemon, Piekarski, Wright
- Vote was unanimous

*Motion carried*

### **X. SETTING FUTURE MEETINGS AND AGENDAS**

**Economic Development Corporation Board members and staff may request items to be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Board Secretary.**

### **XI. BOARD PRESIDENT TO ADJOURN ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AT 8:05PM**

Duly passed and approved on this 27 day of Jan, 2014

*C. Kay Wright*

Kay Wright, Board President

Attest:

*Micki Hollien*  
Micki Hollien, EDC Administrative Staff