



Minutes  
October 17, 2017  
City of Lavon City Council  
Lavon City Hall, 120 School Rd., Lavon, TX  
Regular Meeting – Public Hearing  
7:00 P.M.

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ATTENDING: CHUCK TESKE, MAYOR  
VICKI SANSON, PLACE 1  
KAY WRIGHT, PLACE 3  
MATT CHILDERS, MAYOR PRO TEM, PLACE 4

ABSENT: MINDI SERKLAND, PLACE 5

**1. MAYOR TESKE CALLED THE MEETING TO ORDER AT 7:18 P.M. AND ANNOUNCED A QUORUM PRESENT.**

**2. MAYOR TESKE LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND DELIVERED THE INVOCATION.**

**3. CITIZENS COMMENTS**

John Kell, 507 Avery Pt., asked the council to consider amending Ordinance No. 2005-06-02 regarding quiet hours for construction vehicles, specifically for concrete trucks.

**4. ITEMS OF INTEREST/COMMUNICATIONS**

Ms. Dobbs informed the Council about the Fall Festival on October 21, about the LEDC Small Business Saturday “Christmas Bazaar” on November 25, 2017 Noon-5 pm at City Hall and Early voting from October 23 –November 25.

Mayor Teske advised that Place 2 Council member Donnie Spradlin recently moved out of the City of Lavon.

**5. CONSENT AGENDA**

- A. Approve the Minutes of the September 19, 2017 Meeting.
- B. Accept the Heritage Public Improvement District #1 Assessment Report Summary dated 08/31/2017 and authorize the payment of invoices included therein.
- C. Accept the Heritage Public Improvement District #1 Assessment Report Summary dated 09/30/2017 and authorize the payment of invoices included therein.

**MOTION: APPROVE THE CONSENT AGENDA.**

**MOTION MADE:** WRIGHT

**SECONDED:** SANSON

**APPROVED:** UNANIMOUS

Absent: SERKLAND

**6. STAFF REPORTS**

- A. **Police Department.** Police Chief Mike Jones provided a report regarding: 1) Police Department statistics for September 2017; 2) Recap of National Night Out
- B. **Fire Marshal.** Police Chief Mike Jones provided a report regarding: 1) EMS transition from ETMC to ParamedicsPlus; Ms. Sanson asked if there had been any recent developments regarding the NVFD stipend program. Ms. Dobbs responded there had not.

- C. **Public Works.** Mr. Mancias provided a report regarding: 1) general public works and street maintenance; 2) TxDOT projects report, 3) code enforcement activities and 4) sanitary sewer system maintenance report.
- D. **Administration.** Ms. Dobbs provided a report regarding: 1) Financial Outlook, 2) Building Permits Report, 3) August 2017 Recycling Services summary, 4) the City's Application for a Sanitary Sewer CCN, 5) Animal Control Services Report, 6) Collin County Monthly Tax Collection Report and 7) Sales Tax Report.

**7. ITEMS FOR CONSIDERATION**

**A. PUBLIC HEARING and Discussion and action regarding an application submitted by Fred Finch, Chandler Signs on behalf of owner Jonathan Kuipers, NGREHC, LLC, for a variance to Ordinance No. 2003-04-01, Sign Ordinance, Section 17 Prohibited Signs, to permit an "Illuminated Sign" at 410 SH 78, Lavon, Texas near the intersection of SH 78 and Lake Road.**

Mayor Teske opened the public hearing at 7:38 p.m. Ms. Dobbs provided information regarding the application for a sign permit, why the permit was not granted and the application for a variance submitted for the new dentist office located at 410 SH 78. James Stafford, for the owner, presented information relating to the variance sought. Mr. Stafford introduced applicant Fred Finch, Chandler Signs. Mr. Stafford and Mr. Finch provided information about the proposed sign that would be illuminated and have changing images. Chief Jones expressed his concerns regarding the public safety implications of placing the requested sign in the specific location requested at the intersection of SH 78 and Lake Road, at what he characterized as one of the busiest intersections in the City.

Ms. Sanson also expressed concerns regarding public safety and the potential driver distraction of that could be caused by the proposed sign. Mr. Finch offered that they could provide limitations to the frequency and duration of the changing images. Mr. Stafford suggested looking at guidelines from other cities. Mayor Teske offered that the applicant indicated their desire to continue the public hearing to submit additional information, samples and restrictions regarding the sign and variance.

The public hearing was continued to the November 7, 2017 regular meeting and no action was taken regarding the application.

**B. Discussion and action regarding acceptance of the Traditions at Grand Heritage West addition.**

Ms. Dobbs advised that with a few exceptions noted by the City Engineer in his October 11, 2017 letter recommending acceptance of the subdivision, the developer had satisfied and the City inspected the punch list items. Jim Douglas, Douglas Properties, Inc., acknowledged that he had received the letter identifying the conditions and that the developer would resolve the remaining items. Mr. Douglas advised that he understood that building permits would be withheld if the conditions are not satisfied within sixty (60) days.

**MOTION: ACCEPT THE TRADITIONS AT GRAND HERITAGE WEST ADDITION PROVIDED THAT THE DEVELOPER SATISFY THE CONDITIONS NOTED IN THE OCTOBER 11, 2017 LETTER FROM DENNIS LANG, P.E., CITY ENGINEER: 1) INSTALL A TYPE A HEADWALL ON THE PIPE THAT OUTFALLS INTO THE CHANNEL WITH CONCRETE SPLASH PAD IN THE CHANNEL AND UP THE SOUTH BANK TO PREVENT EROSION, 2) EXTEND GUARDRAIL BEYOND THE SAID PIPE OUTFALL (EXTEND ABOUT THE SAME LENGTH AS THE ONE THAT HAS ALREADY BEEN BUILT), AND 3) BUILD SOMETHING TO PERMANENTLY STABILIZE THE STEEP SLOPE BETWEEN THE Y-INLET AND THE FENCE.**

**MOTION MADE:** WRIGHT  
**SECONDED:** SANSON  
**APPROVED:** UNANIMOUS  
 Absent: SERKLAND

- C. Discussion and action regarding Ordinance No. 2017-10-01 approving the 2017 Tax Roll Summary for the City of Lavon as presented by the Collin County Tax Assessor Collector's Office.**

**MOTION: APPROVE ORDINANCE NO. 2017-10-01 APPROVING THE 2017 TAX ROLL SUMMARY FOR THE CITY OF LAVON AS PRESENTED BY THE COLLIN COUNTY TAX ACCESSOR COLLECTOR'S OFFICE.**

**MOTION MADE:** WRIGHT  
**SECONDED:** SANSON  
**APPROVED:** UNANIMOUS  
Absent: SERKLAND

- D. Discussion and action regarding Resolution No. 2017-10-01 approving the investment policy for public funds as adopted by Resolution No. 2016-09-01 and amended.**

Ms. Dobbs informed the Council that Chapter 2256 of the Texas Government Code requires that the investment policy be reviewed and approved annually and pointed out the minor amendments to the policy in the red-lined version provided in the meeting packets.

**MOTION: APPROVE RESOLUTION NO. 2017-10-01 APPROVING THE INVESTMENT POLICY FOR PUBLIC FUNDS AS ADOPTED BY RESOLUTION NO. 2016-09-01 AND AMENDED.**

**MOTION MADE:** CHILDERS  
**SECONDED:** WRIGHT  
**APPROVED:** UNANIMOUS  
Absent: SERKLAND

- E. Discussion and action regarding Resolution No. 2017-10-02 approving a lease with Motorola Solutions for radio equipment.**

Chief Jones described the Collin County mandate for updating the public safety radios and the purchasing cooperative providing current pricing. Ms. Wright noted and Chief Jones confirmed that this program update had been discussed for several years and that the Council had dedicated funds incrementally for the anticipated purchase.

**MOTION: APPROVE RESOLUTION NO. 2017-10-02 APPROVING A LEASE WITH MOTOROLA SOLUTIONS FOR RADIO EQUIPMENT.**

**MOTION MADE:** SANSON  
**SECONDED:** WRIGHT  
**APPROVED:** UNANIMOUS  
Absent: SERKLAND

- F. Discussion and action regarding Resolution No. 2017-10-03 approving a Wastewater Facilities Installation Policy.**

The Council received information regarding the proposed policy intended to anticipate future service needs, secure the integrity of the existing system and provide an equitable method for system expansion.

**MOTION: APPROVE RESOLUTION NO. 2017-10-03 APPROVING A WASTEWATER FACILITIES INSTALLATION POLICY.**

**MOTION MADE:** CHILDERS  
**SECONDED:** WRIGHT  
**APPROVED:** UNANIMOUS  
Absent: SERKLAND

- G. Discussion and action regarding Resolution No. 2017-10-04 approving and authorizing the City Administrator to execute a letter agreement regarding participation in the Southeast Lake Lavon Regional Wastewater System Feasibility Study, Lavon's share of which is estimated not to exceed \$49,284.**

Ms. Dobbs provided a brief recap of meetings conducted over the last year with the North Texas Municipal Water District (NTMWD) and the Cities of Rockwall, Wylie, Fate and Farmersville where the need and opportunities for a long-term regional wastewater treatment system were discussed. Eventually, the Cities of Lavon, Rockwall, Fate and Wylie provided population projections and NTMWD evaluated the potential service scenarios to draw up and present a scope of work for a feasibility study. It was noted that additional cities and entities could possibly become customers or partners in the system.

**MOTION: APPROVE RESOLUTION NO. 2017-10-03 APPROVING AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A LETTER AGREEMENT REGARDING PARTICIPATION IN THE SOUTHEAST LAKE LAVON REGIONAL WASTEWATER SYSTEM FEASIBILITY STUDY, LAVON'S SHARE OF WHICH IS ESTIMATED NOT TO EXCEED \$49,284.**

**MOTION MADE:** CHILDERS  
**SECONDED:** SANSON  
**APPROVED:** UNANIMOUS  
Absent: SERKLAND

**H. Discussion and action regarding Resolution No. 2017-10-05 authorizing the Mayor to execute an Interlocal Dispatch Services Agreement with Collin County for FY 2017-18 as amended.**

Information regarding the proposed revision requested by Collin County to the previously approved agreement was presented.

**MOTION: APPROVE RESOLUTION NO. 2017-10-05 AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL DISPATCH SERVICES AGREEMENT WITH COLLIN COUNTY FOR FY 2017-18, AS AMENDED.**

**MOTION MADE:** WRIGHT  
**SECONDED:** SANSON  
**APPROVED:** UNANIMOUS  
Absent: SERKLAND

**I. Discussion and action regarding Resolution No. 2017-10-06 authorizing the Mayor to execute an Interlocal Cooperation Agreement for Police Services with the City of Nevada.**

Chief Jones and Ms. Dobbs provided information on the proposed agreement and program. Ms. Wright noted that the program was discussed in detail during the budget work sessions. Mayor Teske expressed support for the program.

**MOTION: APPROVE RESOLUTION NO. 2017-10-06 AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL COOPERATION AGREEMENT FOR POLICE SERVICES WITH THE CITY OF NEVADA.**

**MOTION MADE:** WRIGHT  
**SECONDED:** SANSON  
**APPROVED:** UNANIMOUS  
Absent: SERKLAND

**J. Discussion and action regarding Resolution No. 2017-10-07 approving the 2017 Annual Service Plan Updates – Part 1 of the Heritage Public Improvement District #1 (Residential).**

Abdi Yassin, Vice President, MuniCap, Inc. presented the updated annual service plan. Mr. Yassin noted that the Plan Update was being presented in two separate parts and that the second part would be submitted for consideration on the next regular meeting agenda. Mr. Yassin advised that the Part 1 update pertained to existing 865 lots platted in 2009 and that Part 2 would pertain to new lots recently platted. Mr. Yassin further explained that a second bond issue would be presented at some point for infrastructure benefitting the Part 2 lots.

**MOTION: APPROVE RESOLUTION NO. 2017-10-07 APPROVING THE 2017 ANNUAL SERVICE PLAN UPDATES – PART 1 OF THE HERITAGE PUBLIC IMPROVEMENT DISTRICT #1 (RESIDENTIAL)**

**MOTION MADE:** CHILDERS

**SECONDED:** SANSON

**APPROVED:** UNANIMOUS


Absent: SERKLAND

**8. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS**


The next meeting will be on November 7, 2017 at 7:00 p.m. Mayor Teske asked that Mr. Kell's request be placed on the agenda.

**9. MAYOR TESKE ADJOURNED THE CITY COUNCIL MEETING AT 8:27 PM.**

**DULY PASSED and APPROVED** by the City Council of the City of Lavon, Texas, on this 7th day of November, 2017.

  
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Charles A. Teske, Jr.  
Mayor

**ATTEST:**

  
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Kim Dobbs  
City Administrator | City Secretary

