



Minutes  
November 15, 2016  
City of Lavon City Council  
Lavon City Hall, 120 School Rd., Lavon, TX  
Regular Meeting – Executive Session

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**1. MAYOR TESKE CALLED THE MEETING TO ORDER AT 7:00 P.M. AND ANNOUNCED A QUORUM PRESENT.**

ATTENDING: CHUCK TESKE, MAYOR  
VICKI SANSON, PLACE 1  
JASON ARNOLD, PLACE 3  
MINDI SERKLAND, PLACE 5

ABSENT: MATT CHILDERS, MAYOR PRO TEM, PLACE 4

VACANT: PLACE 2

**2. MAYOR TESKE LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND DELIVERED THE INVOCATION.**

**3. CITIZENS COMMENTS**

Citizen Ryan Lisko requested information regarding drainage and flooding issues.

**4. CONSENT AGENDA**

**A. Approve the Minutes of the November 1, 2016 Meeting.**

**B. Accept the Heritage Public Improvement District #1 Assessment Report Summary dated 10/30/16 and authorize the payment of invoices included therein.**

**MOTION: APPROVE THE CONSENT AGENDA AS PRESENTED.**

**MOTION MADE: SERKLAND**

**SECONDED: SANSON**

**APPROVED: UNANIMOUS**

**5. CANVASS OF ELECTION**

This item was deferred to the next meeting.

**6. ISSUANCE OF OATH OF OFFICE TO NEWLY ELECTED COUNCIL MEMBERS**

This item was deferred to the next meeting.

**7. Presentation**

Council Member Jason Arnold was recognized for his dedication and service to the City of Lavon.

**8. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS**

Council member Sanson noted that the EDC Small Business Christmas Bazaar will be November 26<sup>th</sup> from 12pm-6pm. City of Lavon Christmas Tree Lighting Celebration will be December 3<sup>rd</sup> at 6:30pm.

## 9. STAFF REPORTS

- A. **Police Department-** Chief Mike Jones discussed monthly traffic enforcement, calls for service and crime statistics from data received between October 2015 and October 2016. Chief Jones suggested residents be diligent in locking doors to homes and vehicles.
- B. **Fire Department-** Director Jon Scott reported on participation in the recent Lake Lavon Emergency Action Plan (EAP) drill and the recent quarterly Collin County Emergency Management (EM) meeting. Director Scott informed the Council that the Storm Sirens are scheduled to be installed November 30, 2016. Director Scott also informed the Council of the record number of calls for the Volunteer Fire Department at 82 calls in the month of October.
- C. **Public Works-** Director Sonny Mancias reported on maintenance at the Orbit lift station as well as the problem with grease and waste being dumped into the drains. Director Mancias also reported that he was working with Mario Sinacola in regards to drainage near Geren Rd. Council member Serkland thanks Mr. Mancias for installing the new stop signs in Grand Heritage Main, noting she had received many words of appreciation from the residents regarding this.
- D. **Administration-**City Administrator Kim Dobbs noted the Financial Outlook was in the packet and that in the City is in the beginning of the 2016-17 fiscal year. She also informed the Council of the City's new Health Inspector and his efforts in checking and following up with the annual food service establishment inspections. Reports will be included in future packets and posted after completion. Ms. Dobbs commended the administration and public works staff for their outstanding efforts relating to the Historical Marker Unveiling Ceremony.

## 10. DISCUSSION

**Discuss possible application to the Texas Department of Agriculture for a 2017/18 Texas Community Development Block Grant (TxCDBG), including program guidelines and requirements.**

Melinda Smith from Amazing Grants along with Mary Kay Thomas, president of Amazing Grants informed the council of the opportunities for funding apital projects through various grant programs. She informed the council of the timeline for the application process and gave the deadline of February 2017 for the initial grant to be filed.

## 11. DISCUSSION AND ACTION

- A. **Presentation, discussion and action regarding Resolution No. 2016-11-03 authorizing the creation of the North Central Texas Regional 9-1-1 Emergency Communications District.**

Mark Brown, North Central Texas Council of Governments (NCTCOG) provided information regarding the efforts of the 9-1-1 Regional Advisory Committee and the implications for the City of Lavon.

**MOTION: APPROVE RESOLUTION NO. 2016-11-03 AUTHORIZING THE CREATION OF THE NORTH CENTRAL TEXAS REGIONAL 9-1-1 EMERGENCY COMMUNICATIONS DISTRICT.**

**MOTION MADE:** ARNOLD

**SECONDED:** SANSON

**FOR:** UNANIMOUS

Absent: CHILDERS

- B. Discussion and action to appoint the Selection Review Committee to perform procurement of professional services for the City's anticipated 2017/18 TxCDBG application and project.

**MOTION: APPOINT MAYOR CHUCK TESKE, MAYOR PRO TEM MATT CHILDERS AND CITY ADMINISTRATOR KIM DOBBS TO THE SELECTION REVIEW COMMITTEE TO PERFORM PROCUREMENT OF PROFESSIONAL SERVICES FOR THE CITY'S 2017/18 TxCDBG APPLICATION PROJECT.**

**MOTION MADE:** SERKLAND  
**SECONDED:** SANSON  
**FOR:** UNANIMOUS  
Absent: CHILDERS

- C. Discussion and action regarding Resolution No. **2016-11-04** approving and authorizing the Mayor to execute the Code of Conduct Policy for the City's anticipated 2017/18 TxCDBG application and project.

**MOTION: APPROVE RESOLUTION NO. 2016-11-04 APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THE CODE OF CONDUCT POLICY FOR THE CITY'S 2017/18 TxCDBG APPLICATION AND PROJECT.**

**MOTION MADE:** SERKLAND  
**SECONDED:** SANSON  
**FOR:** UNANIMOUS  
Absent: CHILDERS

- D. Discussion and action regarding Resolution No. **2016-11-05** approving the Collin County Emergency Management Plan and appointing the Emergency Management Coordinator for the City of Lavon.

**MOTION: APPROVE RESOLUTION NO. 2016-11-05 APPROVING THE COLLIN COUNTY EMERGENCY MANAGEMENT PLAN AND APPOINTING JON SCOTT AS THE EMERGENCY MANAGEMENT COORDINATOR FOR THE CITY OF LAVON.**

**MOTION MADE:** SANSON  
**SECONDED:** ARNOLD  
**FOR:** UNANIMOUS  
Absent: CHILDERS

- E. Discussion and action regarding Resolution No. **2016-11-06** authorizing the cancellation of the Payment Services and Indemnity Agreement entered into by and between Global Payments and the Heritage Public Improvement District (PID) #1

**MOTION: APPROVE RESOLUTION NO. 2016-11-06 AUTHORIZING CANCELLATION OF THE PAYMENT SERVICE AND INDEMNITY AGREEMENT ENTERED INTO BY AND BETWEEN GLOBAL PAYMENTS AND THE HERITAGE PUBLIC IMPROVEMENT DISTRICT (PID) #1.**

**MOTION MADE:** SERKLAND  
**SECONDED:** SANSON  
**FOR:** UNANIMOUS  
Absent: CHILDERS

- F. Discussion and action regarding Resolution No. **2016-11-07** authorizing the Mayor to execute a Payment Services Agreement by and between First Billing Services, L.L.C. and the Heritage Public Improvement District (PID) #1.

**MOTION: APPROVE RESOLUTION NO. 2016-11-07 AUTHORIZING THE MAYOR TO EXECUTE A PAYMENT SERVICES AGREEMENT BY AND BETWEEN FIRST BILLING SERVICES, L.L.C. AND THE HERITAGE PUBLIC IMPROVEMENT DISTRICT (PID) #1**

**MOTION MADE:** SERKLAND  
**SECONDED:** ARNOLD  
**FOR:** UNANIMOUS  
Absent: CHILDERS

**12. EXECUTIVE SESSION**

There was no Executive Session.

**13. RECONVENE INTO REGULAR SESSION**

There was no Executive Session.

**14. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS**


The Council called a special meeting for Monday, 11/21/2016 at 6:00 p.m. to canvass November election results.

Future meetings: Serkland - Septic system enforcement & look at the options for more stop signs on Bently Farms.

**15. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING**

Mayor Teske adjourned the meeting at 8:04 p.m.

Duly passed and approved on this 6<sup>th</sup> day of December, 2016.

  
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Charles A. Teske, Jr., Mayor

Attest:

  
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Kim Dobbs, City Administrator | City Secretary

