



# Lavon City Council Meeting Minutes November 17, 2015

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## **I. MEETING CALLED TO ORDER AT 7:00 P.M. BY MAYOR TESKE**

Members Present: Mayor Chuck Teske  
Council Member Place 1, Sedric Thomas  
Council Member Place 2, Jorge Calderon, Mayor Pro-Tem  
Council Member Place 3, Melissa Stroop  
Council Member Place 4, Matt Childers  
Council Member Place 5, Mindi Serkland

Members Absent: None

Staff Present: Interim City Secretary Sue Johnson  
Interim Acting City Secretary Kelly Davis  
Director of Health and Life Safety Jon Scott  
Police Officer Michael Moore  
Director of Public Works Terry McCalpin

Legal Representative: Andy Messer

Commission and Board Members: Planning and Zoning Commission Vicki Sanson  
Planning and Zoning Commissioner Don Mauzy

Visitors: 3

There was a quorum present.

## **II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.**

## **III. INVOCATION**

Mayor Teske gave the invocation.

## **IV. CITIZENS COMMENTS**

Jason Arnold asked if the city ever considered tornado sirens. Mayor Teske said he would talk to him after the meeting about how the city had looked at this.

## **V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS**

The Christmas tree lighting ceremony will be held on December 5<sup>th</sup> 2015 from 6-8 p.m on the south side of the building where they are planting a permanent tree. There will be a school choir singing carols and also hot chocolate and cookies.

## **VI. EXECUTIVE SESSION**

In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting pursuant to the provisions of Chapter 551, TEXAS



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GOVERNMENT CODE, to discuss the following, in accordance with the authority contained in:  
Section 551.074 – personnel matters: deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

- City Secretary

Council recessed at 7:05 pm

## VII. CONVENED INTO EXECUTIVE SESSION AT 7:05 PM

## VIII. RECONVENED INTO REGULAR SESSION AT 8:22 pm

In accordance with Texas Government Code, Section 551.001, et seq., The City Council will reconvene into Regular Session to take any action necessary regarding the following:

In accordance with Texas Government Code, Section 551.074 – personnel matters: deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

-City Secretary

Action regarding Executive Session

**Motion:** Mayor Pro-Tem Calderon made a motion to approve Kelly Davis as City Secretary.

**Second:** Council Member Stroop

**In Favor:** Mayor Pro-Tem Calderon, Council Members Thomas, Childers, Serkland and Stroop

**Opposed:** None

**Abstained:** None

**Motion:** Carries

## IX. CONSENT AGENDA

Heritage Public Improvement District#1 Assessment Report Summary for 10/31/15\* (Davis)

**Motion:** Mayor Pro-Tem made a motion to approve the above.

**Second:** Council Member Serkland

**In Favor:** Mayor Pro-Tem Calderon, Council Members Thomas, Childers and Serkland

**Opposed:** Council Member Stroop

**Abstained:** None

**Motion:** Carries

## X. CONSIDERATION AND ACTION

**A. City Council to Consider and Act on approving Resolution No 2015.11.02, a resolution declaring the results of the canvass of the election returns of the General Election held on November 3, 2015 (Davis)**

**Motion:** Mayor Pro-Tem Calderon made a motion to approve the above.

**Second:** Council Member Serkland

**In Favor:** Mayor Pro-Tem Calderon, Council Members Thomas, Childers and Serkland

**Opposed:** Council Member Stroop

**Abstained:** None

**Motion:** Carries



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## **XI. PUBLIC RECOGNITION**

City Council to recognize Mayor Pro-Tem Jorge Calderon for his dedication and service to the City of Lavon.

## **XII. SWEAR IN NEW AND RETURNING MEMBERS**

Interim City Secretary to swear in Council Member Jason Kidd to City Council place 2, Council Member Matt Childers to City Council Place 4, and Mayor Charles Teske, Jr

## **XIII. CONSIDERATION AND ACTION**

### **A. City Council to Consider and Act on appointing a Mayor Pro-Tem for the years 2015-2016. (Teske)**

**Motion:** Council Member Stroop made a motion to nominate Matt Childers as Mayor Pro-Tem.

**Second:** Council Members Thomas and Serkland

**In Favor:** Council Members Thomas, Stroop, Childers and Serkland

**Opposed:** None

**Abstained:** None

**Motion:** Carries

### **B. City Council to Consider and Act on approving the 2015 Annual Service Plan including the collection of the 2015-2016 Annual Installment for the Heritage Public Improvement District No1 (Residential). (Teske)**

**Motion:** Council Member Thomas made a motion as above

**Second:** Council Member Serkland

**In Favor:** Council Members Thomas, Stroop, Childers and Serkland

**Opposed:** None

**Abstained:** None

**Motion:** Carries

### **C. City Council to Consider and Act on approving the Equipment Lease Purchase Agreement between the City of Lavon, Lessee and Community First National Bank, Lessor, for the purchase of a ¾ ton Dodge Pickup Utility Truck for the Public Works Department. (Teske)**

**Motion:** Council Member Stroop made a motion for the above, Public Works Director Terry McCalpin discussed the number of the deal.

**Second:** Mayor Pro-Tem Matt Childers

**In Favor:** Council Members Thomas, Stroop, Childers and Serkland

**Opposed:** None

**Abstained:** None

**Motion:** Carries

### **D. City Council to Consider and Act on approving Contract Amendment Form which extends the agreement for Animal Control and Shelter Services between the City of Lavon and Collin County for an additional one (1) year term. (Davis)**



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**Motion:** Get documentation on calls and resolutions of calls from Collin County. Table until December 01, 2015 meeting.

**ITEM TABLED**

**XIV. DISCUSSION**

**A. City Council to discuss Compensation Time report (Stroop)**

Council Member Melissa Stroop asked about City Secretary office compensation time. Interim City Secretary Kelly Davis said that all City Hall staff had been working additional hours because of the election and being down a staff member. She said that most of it would be taken over the Christmas break as time off.

**B. City Council to discuss the October credit card statements (Stroop)**

Council Member Stroop wanted to know who copied the credit card receipts from the Police Department and asked that they make sure all are fully readable.

**C. City Council to discuss legal fees for the last 6 months and the necessity to increase the budget (Teske)**

Mayor Teske asked for a budget change due to the legal fees incurred. Council Member Serkland said she didn't want to increase the budget again but Mayor Teske said they would have to discuss it because they were looking at a projected \$186,000.00 in legal fees this year.

**XV. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDA**

Next meeting December 1<sup>st</sup>, 2015

**XVI. PRESIDING OFFICER TO ADJOURN CITY COUNCIL MEETING AT 8:48 PM**

Mayor Teske adjourned the meeting at 8:48 P.M

Duly passed and approved on this 19<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Mayor Chuck Teske

Attest:

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Kelly Davis City Secretary