



**Lavon City Council Meeting
Minutes
October 21, 2014**

I. MEETING CALLED TO ORDER AT 7:07 P.M. BY MAYOR TESKE

Members Present: Mayor Chuck Teske
Council Member Place 1, Chris Kane, Mayor Pro-Tem
Council Member Place 2, Jorge Calderon
Council Member Place 3, Melissa Stroop
Council Member Place 4, Matt Childers

Members Absent: Council Member Place 5, Jenny Bodwell

Staff Present: City Secretary Chris Wess
Police Chief Mike Jones
Public Works Director Terry McCalpin
Patrol Office Thomas Aaron

Legal Representative: None

Commission and Board Members: None

Visitors: 7

There was a quorum present.

II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.

III. INVOCATION

Mayor Teske gave the invocation.

IV. CITIZENS COMMENTS

None

V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS

Mayor Pro-Tem Chris Kane informed the Council that the Community High School Band received a One in District Competition and will be going to Area in Denton next Saturday. Council Member Stroop informed the Council that previous Community High School Coach Rick Largent passed away. She wanted to extend condolences to his family.

VI. CONSENT AGENDA

- A. Heritage Public Improvement District #1 Assessment Report Summary 9/30/14* (Wess)
- B. Minutes of the August 5, 2014 Meeting* (Wess)



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Motion: Council Member Stroop made motion to approve both items on the Consent Agenda.

Second: Council Member Childers

In Favor: Mayor Pro-Tem Kane, Council Members Calderon, Stroop and Childers

Opposed: None

Abstained: None

Motion: Carries

VII. STAFF REPORTS

- A. City Secretary Wess to discuss the Financial Outlook Report, Acct. Receivables Aging Report, Halloween Festival and the Nov. 4, 2014 election.**
- Secretary Wess addressed the final Outlook report for fiscal year 2013-2014. She stated that the actual bank balance is \$114,083.36. These numbers are directly from Quickbooks for the City Savings account and General fund at \$63,692.00 and \$50,390.45. She also explained that \$51,107.00 was designated to be transferred to reserve fund, but that it was decided to hold on to it to in case they needed to use it sooner than they thought. They created a bill to place mark that money and it is listed as such so that the general fund owes the reserve fund. There is a final balance of \$62,976 that is carry over for this fiscal year. The budget was \$62,204.00, which came close to estimating the actual carry over. Secretary Wess stated that this will clear out that budget year. Mayor Pro-Tem Kane stated that the reality is that we have a decent size reserve fund and the City is in a good financial position. Secretary Wess explained that the reserve fund had a balance of \$200,000.00 before the \$50,000.00. Council Member Stroop asked if the number was correct for the amount paid the City Attorney for the month of September. Mayor Teske stated that it was correct and explained that the Attorney bill for September was actually for the July services and have not yet received the bill for August and September. Secretary Wess also discussed the City Halloween Festival that was held. She explained the final amount spent for that event was \$430. She stated that she personally felt that it was money well spent for the fun, camaraderie, and good will that was had by all who attended. Mayor Pro-Tem Kane stated that even though he knew that a lot of time and effort went into the event, all departments and volunteers that were involved made it look effortless. He praised all involved for pulling off such smooth event. Council Member Stroop informed the Council that she has already had several people tell her that they can't wait for next year. Chief Jones informed the Council that the event was mentioned on the front page of the Wylie News. Secretary Wess stated that she had heard mention of possibly doing a tree lighting ceremony for Christmas. Council Member Calderon asked if Mike Gulino was reimbursed for the money he spent buying extra hot dogs. Secretary Wess said that "yes" he was reimbursed. Secretary Wess also discussed November 4th elections. She explained that early voting has started. She informed the Council that in two days they have already had over half as many votes than they have had in total before.



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B. Chief Jones to discuss the police reserve program and employee health hazards.

Chief Jones explained that the Police Department now has 7 reserve officers. He stated that in the last 10 months they have worked a total 1105 hours. He explained that they spend a lot of that in training, but they are also available to help out in special events or emergency situations. He also explained that if you average out the hours, it comes to 116 hours per month total between all 7 reserve officers. Chief Jones stated that he wanted to recognize the reserve officers for all of their hard work. He discussed that one of the reasons for asking for extra money in the budget was for additional department level training for reserve and full time officers. Council Member Stroop stated that she felt Chief Jones was doing a great job with the reserve officer program. Chief Jones also explained that there will be new protocols for medical calls that include screening questions that are recommended by the CDC. Council Member Kane asked that new protocols be shared with the Fire Department as well so that all emergency services will be on the same page.

C. Public Works Director McCalpin to discuss the roads in Bentley Farms, street signs around City Hall, Jacob Denney leaving, Public Works yard gate.

Public Works Director Terry McCalpin informed the Council that he is still receiving phone calls about the rocks on the road in Bentley Farms. He explained that Public Works cannot fix this problem due to lack of equipment and man hours. Council Member Stroop stated that there was a lot of discussion regarding the rock issue during National Night Out. She asked if there was something that Collin County would or could do to fix the problems. Council Member Kane explained that there is something that could be done, but the County will not provide those services because it was not included in the contract. The City cannot afford to fix the problems due to additional funds not being in the budget. Mr. McCalpin asked the Council if they had noticed the new street signs around the four corners of City Hall. Council Member Stroop stated that she had noticed them the previous day when she came to vote and she thought they looked fabulous. He explained that is the current design for City of Lavon street signs. If the Council is okay with the design, then Public Works will continue to replace existing signs. Council Members all agreed that the signs were more than acceptable. Mr. McCalpin explained that Jacob Denney will leaving the City soon. Jacob has joined the Army and will be leaving for basic training on November 11, 2014, and will be employed by the City through October 31, 2014. He also explained that he will be going to South Carolina. Mr. McCalpin also discussed the gate being installed at the Public Works Yard. He explained that so far it has kept people from dumping trash where it didn't belong. He stated that the pile that is currently there cannot be burned and needs to be separated due to refuse, building materials and a horrible smell. Council Member Stroop asked if there were protective suits, or masks and gloves that could be worn when cleaning up. Mr. McCalpin stated that the City currently does not have that type of equipment, but will before the cleaning process begins.



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VIII. CONSIDERATION AND ACTION

- A. City Council to consider and act on adopting Ordinance No 2014-10-01 an ordinance adopting the 2014 tax roll summary. (Wess)

Motion: Council Member Stroop made a motion to adopt Ordinance No 2014-10-01, an ordinance adopting the 2014 tax roll summary.

Second: Council Member Childers

In Favor: Mayor Pro-Tem Kane, Council Members Calderon, Stroop and Childers

Opposed: None

Abstained: None

Motion: Carries

- B. City Council to consider and act on approving the Interlocal Agreement 2014-290 with Collin County for County Roads Policy. (Teske)
Council Member Stroop asked if there was any recourse to work they have done. Mayor Pro-Tem Kane explained that this was for County Roads.

Motion: Council Calderon made a motion to approve the Interlocal Agreement 2014-290 with Collin County for County Roads Policy.

Second: Council Member Childers

In Favor: Mayor Pro-Tem Kane, Council Members Calderon, Stroop and Childers

Opposed: None

Abstained: None

Motion: Carries

- C. City Council to consider and act on donating the 2008 Chevy Pick-up, previously used by the Police Department, to the Nevada/Lavon Fire Department. (Teske)
Mayor Teske explained that this was formalizing giving the Chief's old truck to the Fire Department.

Motion: Mayor Pro-Tem Kane moved to approve Item C on the Consideration and Action Agenda.

Second: Council Member Stroop

In Favor: Mayor Pro-Tem Kane, Council Members Calderon, Stroop and Childers

Opposed: None

Abstained: None

Motion: Carries

- D. City Council to consider and act on approving the creation and funding of the Police Department Explorer Program. (Jones)
Chief Jones explained that the Explorer Program is for kids ages 14-21 who have



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completed 8th grade and are at risk youth or they are interested in Law Enforcement as a career. He explained that Officer Thomas Aaron will be the primary advisor, and that it is a volunteer program that will utilize Reserve Officers. Mayor Pro-Tem Kane explained that there is information available from Boy Scouts for the Explorer programs. Council Member Stroop asked if this program would be for City of Lavon citizens only, or would it be available to all Community ISD students. Chief Jones explained that it would be an open program. Council Member Stroop also asked about liability to the City. Chief Jones explained that programs through BSA supply liability. She also expressed concern about funding for the program and asked about fundraising by the program participants. Chief Jones stated that yes there would be fundraising to raise money.

Motion: Mayor Pro-Tem Kane moved to approve Item D.

Second: Council Member Stroop

In Favor: Mayor Pro-Tem Kane, Council Members Calderon, Stroop and Childers

Opposed: None

Abstained: None

Motion: Carries

E. City Council to consider and act on establishing the creation and funding for the Fire Department Explorer program. (Jones)

Nevada Volunteer Fireman Peter Hacking explained that the \$40 registration fee for the Explorer programs supplies liability insurance that is covered by Boy Scouts of America. He explained that the Nevada Volunteer Fire Department has certified fire instructors that will benefit them in this program. He also stated that he has discussed the Wylie program with their Fire Chief Ray Jackson and it has been very successful. He has reached out to the community to get their perspective and stated that Community High School Principal Steve Morrow is very supportive, as well as many others. He also explained that there are many scholarships available. Mayor Pro-Tem Kane informed the Council that this is a non-Scout program through BSA and being a Boy Scout is not a requirement. Council Member Stroop asked Chief Jones and Peter Hacking how they generated the numbers listed in their funding for cost of training materials.

Motion: Council Member Stroop made a motion to approve the creation and funding for the Fire Department Explorer Program.

Second: Council Member Childers

In Favor: Mayor Pro-Tem Kane, Council Members Calderon, Stroop and Childers

Opposed: None

Abstained: None

Motion: Carries



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- F.** City Council to consider and act on approval of allowing the use of reserve funds until Property Tax proceeds arrive in December 2014 and January 2015. At that time all borrowed reserve funds, including the ones allocated in the 2013-2014 budget and still due, will be transferred back into the dedicated reserve account. (Teske)

Mayor Pro-Tem Kane stated that this is what the reserve fund is for.

Motion: Mayor Pro-Tem Kane moved to approve Item F on the Consideration and Action.

Second: Council Member Stroop

In Favor: Mayor Teske, Mayor Pro-Tem Kane, Council Members Calderon, Stroop and Childers

Opposed: None

Abstained: None

Motion: Carries

- G.** City Council to consider and act on a proposal from Joe Birmingham with Wi-Five. (Teske)

Item Tabled

IX. DISCUSSION

A. City Council to discuss the potential Development Agreement, Lavon Business Park – Phase II in status with Phase I. (Kane)

Mayor Pro-Tem Kane explained the need for Phase II. He stated that it will improve property value and could potentially run further up Hwy 205 and reach more properties. He also stated it could possibly run across Hwy 205 to service Big Daddy's. Secretary Wess asked if had been completed and paid for. Mayor Pro-Tem Kane explained that part of it had been completed, but not paid for yet, due to regulations affecting completing the remaining line.

B. City Council to discuss the Employee Comp Time Report. (Stroop)

Council Member Stroop stated that she was very happy with the Comp Time Report and that it looked fabulous. She asked if Public Works Director was moved to salary instead of hourly. Mayor Teske told her yes that he was now salary. Council Member Stroop also asked Chief Jones about Police Department totals being higher than usual. He explained that an officer, who had lost his mom only a few months after losing his dad, had taken some time off and his shifts had to be covered.

X. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

Mayor Teske explained that next meeting will include the CPA audit, RFP for Internet Providers and discuss a designated City Health Official.

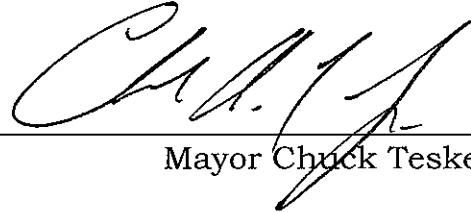


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XI. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

Mayor Teske adjourned the meeting at 8:35 p.m.

Duly passed and approved on this 6th day of January, 2015.



Mayor Chuck Teske

Attest:



Chris Wess, City Secretary