



**Lavon City Council Meeting
Minutes
June 17, 2014**

I. MEETING CALLED TO ORDER AT 7:00 P.M. BY MAYOR PRO-TEM CHRIS KANE

Members Present: Council Member Place 1, Chris Kane, Mayor Pro-Tem
Council Member Place 2, Jorge Calderon
Council Member Place 3, Melissa Stroop
Council Member Place 5, Jenny Bodwell (arrived at 7:14pm)

Members Absent: Mayor Chuck Teske
Council Member Place 4, Matt Childers

Staff Present: City Secretary Chris Wess
Public Works Director Terry McCalpin
Police Chief Mike Jones

Legal Representative: None

Commission and
Board Members: None

Visitors: 1 – Jason Hughes

There was a quorum present.

II. MAYOR PRO-TEM KANE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.

III. INVOCATION

Police Chief Mike Jones gave the invocation.

IV. CITIZENS COMMENTS

None

V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS

None

VI. CONSENT AGENDA

Heritage Public Improvement District #1 Assessment Report Summary 5/31/14
(Wess)*

Motion: Council Member Stroop made a motion to approve Heritage Public Improvement District #1 Assessment Report Summary 5/31/14.

Second: Council Member Calderon

In Favor: Mayor Pro Tem Kane, Council Members Calderon and Stroop

Opposed: None



Lavon City Council Meeting

Minutes

June 17, 2014

Abstained: None

Motion: Carries

VII. STAFF REPORTS

A. City Secretary – Chris Wess to discuss the May Financial Outlook and Receivables Report.

Chief Jones stated that he wanted to make the Council aware of tractor repairs in June that will affect the Public Works budget. Secretary Wess discussed the report. Council Member Calderon asked to change column headings from outlook to actuals.

B. Chief of Police – Chief Jones to discuss the Police staffing levels and SH78 construction.

Police Chief Mike Jones discussed that all of his officers are out of training and they currently have 5 reserve officers. He informed the Council Members that he has requested TxDOT to change the name on the Main Street sign at SH78. Council Member Stroop stated that she has received several complaints about the lack of progress on the road construction. Mayor Pro-Tem Kane gave congratulations to the Police Department for full staffing and reserve officers. He also informed the Council that there is work being done on the intersection at Bentley and they may have to move the monument. Council Member Stroop asked about SRO Vargas and Chief Jones informed her that she is currently doing administrative work in the office. He also stated that Officer Vargas is very busy, as well as very effective. Secretary Wess asked about the signal light at Grand Heritage. Chief Jones stated that TxDOT has agreed to put in a light at SH78 and Grand Heritage. He also stated that he would send out a Tweet regarding this issue. Mayor Pro-Tem Kane suggested that he Chief Jones mention the citizen's petition as well as the Mayor's efforts.

C. Public Works Director – Terry McCalpin to discuss the Public Works move into the new space at 112 Forder, the installation of the basketball hoops in the gym and an update on the progress of the roads improvement project with Collin County.

Mr. McCalpin informed the Council that the Public Works Department has started moving equipment to the new location on Forder St. He stated that he had crews come out and look at installing the basketball goals, but they never came back. He has decided to install them himself when he is fully mobile again, which should be in about 60 days. He informed the Council that the Public Works Department has been working on crack seal on Mustang Ct., they need to blade the grass back and then work on Wolf Run. He related that Collin County is waiting on Mr. McCalpin to inform them when all sealing is done so that they can start their part of the maintenance. Mr. McCalpin stated that it would be approximately 14 days before the project is complete. Mayor Pro-Tem Kane asked if there is a temperature limit on when county can do work. Chief Jones stated that in his experience, there is not a temperature limit.



Lavon City Council Meeting Minutes June 17, 2014

VIII. CONSIDERATION AND ACTION

A. City Council to consider and act on all matters incident and related to the issuance and sale of "City of Lavon, Texas, Tax Notes, Series 2014", including the adoption of Ordinance No. 2014-06-05 authorizing the issuance of such tax notes. (Kane)

Jason Hughes with First Southwest addressed the Council to explain the "Tax Notes". The loan amount is \$84,000.00 to be used by the EDC for the Sewer Line Project in Lavon Business Park. He stated that there is a 3.33% rate on the loan, which is better than what was first quoted. Mayor Pro-Tem Kane explained that the City has better borrowing power, as well as better rates than the EDC. He also informed the Council that the EDC is solely responsible for this loan and it will be paid out of their budget. Jason Hughes discussed that City of Murphy and City of Mesquite are also his clients, and that they have done the same thing.

Motion: Council Member Stroop made a motion to approve Item "A" on the Consideration and Action.

Second: Council Member Calderon

In Favor: Mayor Pro Tem Kane, Council Members Calderon, Stroop and Bodwell

Opposed: None

Abstained: None

Motion: Carries

B. City Council to consider and Act on approving Kathryn Owens to serve on the Parks and Recreation Board (Bodwell)

Council Member Bodwell explained that Ms. Owens came to her expressing interest in joining the Board. Mayor Pro-Tem Kane explained that the Parks and Receptions Board is only supposed to only have 5 board members including the Council Liaison and that the board has two members in which that their terms have expired. He further explained that if they appoint Ms. Owens to the Board, then that will take voting powers away from one of the expired members. Council Member Stroop asked to table the Item so that Council Member Bodwell can gather more information and then bring it back to the Council.

Motion: Council Member Stroop made a motion to take no action on Item "B" on the Consideration and Action.

Second: Council Member Bodwell

In Favor: Mayor Pro Tem Kane, Council Members Calderon, Stroop and Bodwell

Opposed: None

Abstained: None

Motion: Carries



Lavon City Council Meeting

Minutes

June 17, 2014

C. City Council to consider and act on approving granting the Park and Recreation Board permission to use the facilities. (Bodwell)

Council Member Bodwell informed the Council that the Parks and Recreation Board are trying to decide how to move forward with activities in the Gymnasium, Community Center, Park and Pavilion. She explained that the Parks and Recreation Board asked that this Item be placed on the agenda to discuss their involvement in the activities planned for the facilities. Council Member Stroop stated that she did not understand why they have to ask for permission to use the facilities. She asked Council Member Bodwell if they would go through the same process as a resident. Council Member Bodwell asked that it be discussed as: who is going to manage the activities, where are the activities going to be, what does the City Council want for the Gym and the Community Center, and also discuss hiring a possible Activities Coordinator. Council Member Stroop stated that she would rather see it as a discussion item instead of Consideration and Action. Council Member Bodwell stated that they could still discuss it and then not take action. Council Member Stroop agreed to that and asked Council Member Bodwell what her vision was. Council Member Bodwell explained that the Parks and Recreation Board would like to see a variety of activities for all demographics. Mayor Pro-Tem Kane explained that we need to re-visit the ordinances and include this as a discussion item.

Motion: Council Member Stroop made a motion to take no action on Item "C" on the Consideration and Action.

Second: Council Member Calderon

In Favor: Mayor Pro Tem Kane, Council Members Calderon, Stroop and Bodwell

Opposed: None

Abstained: None

Motion: Carries

D. City Council to consider and act on granting the Park and Recreation Board permission to use outside contractors and receiving a 50/50 split to run the events. (Bodwell)

Item Tabled

E. City Council to consider and act on granting the Park and Recreation Board the rental fees from the rental of the facilities. (Bodwell)

Mayor Pro-Tem Kane stated that enabling ordinance states that the Parks and Recreation Board can solicit donations or funds for their use. He stated that there is no enabling language as to how to expend those funds as it becomes a City function. Council Member Bodwell stated that they are not asking to expend them. Mayor Pro-Tem Kane explained that was the way that Item E reads, sounds like they are asking for funds. Council Member Bodwell explained that the Parks and Recreation Board are asking for a percentage of the rental fees to go into a Parks



Lavon City Council Meeting

Minutes

June 17, 2014

and Recreation account, basically so that they will have more money to do more stuff. Chief Jones stated that it is basically a budgeting issue. Mayor Pro-Tem Kane suggested that at the next budget re-set, they create a line item for excess funds to be placed in an account for Parks and Recreation Board to use. Council Member Bodwell explained that this is all for the future of the Parks and Recreation Board.

Motion: Council Member Stroop made motion to take no action on Item "E" on the Consideration and Act

Second: Council Member Calderon

In Favor: Mayor Pro Tem Kane, Council Members Calderon, Stroop and Bodwell

Opposed: None

Abstained: None

Motion: Carries

IX. DISCUSSION

City Council to discuss the Employee Comp Time Report. (Stroop)

Council Member Stroop stated that she is concerned about the Admin. Assistant having six hours of comp time. Secretary Wess explained that it was due to having full time employees out of the office and the Admin. Assistant working a full day to help cover. Secretary Wess also informed the Council that she will be taking a day off the next week to use those hours quickly. Mayor Pro-Tem Kane asked about Secretary Wess' comp time balance. Secretary Wess explained that she will continue to take days off during the week to help burn some of her accumulated comp time. Council Member Stroop stated that not everything has to be completed in one day. Mayor Pro-Tem Kane stated that she needed to get better at utilizing the other three staff members in the office. He also asked her to make a commitment for next month. Secretary Wess informed them that last month she took off a lot. She also told them that she will attempt to take off one day a week or at least a half day. She also explained that she has a lot of things coming up this month, but promised to try. Council Member Stroop asked how Officer Vargas raked up 11 hours of comp time. Chief Jones stated that there were a lot of end of school activities and he has not been too strict with her because of her pregnancy and knowing that she will use them soon. Council Member Stroop also asked about the Court Clerk's comp time balance. Chief Jones explained that another office member was out and she worked more than usual to help cover. Council Member Bodwell asked about the previous discussion about other employees donating banked hours to Officer Vargas to use when she is on maternity leave. Mayor Pro-Tem Kane suggested putting on the next agenda as a discussion item. Chief Jones stated that he appreciated the Comp Time Report being on the agenda. He stated that it has helped keep this issue in the front of his mind and he is more aware of it. Council Member Stroop stated that she has noticed an improvement since starting this report.



**Lavon City Council Meeting
Minutes
June 17, 2014**

VII. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

None

VIII. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

Mayor Pro-Tem Kane adjourned the meeting at 7:52 p.m.

Duly passed and approved on this 22 day of July, 2014.

Mayor Chuck Teske

Attest:

Chris Wess, City Secretary